

LANDS AND ECONOMIC DEVELOPMENT SERVICES PROGRAM (LEDSP) PLANNED ACTIVITIES AND REPORT

DCI Number/Fiscal Year:

471935 (2019-2020)

Purpose:

The report provides a summary of the goals and planned activities for recipients receiving core funding under the Lands and Economic Development Services Program. Recipients and Crown-Indigenous Relations and Northern Affairs Canada (CIRNAC) use this information to demonstrate the positive impacts of these investments.

Reporting Period:

Annually or as specified in the Funding Agreement

Due Date:

May 31st or a date agreed upon with CIRNAC's [Regional Office](#)

Note to: Tribal Councils:

Tribal Councils often receive LEDSP funding allocations from CIRNAC in order to provide economic development services on behalf one or more First Nation communities. If this is the case this form should be completed **for each** of the communities who receive economic development services from the Tribal Council.

Field Definitions:

Field	Definition
Tribal Councils	
Is this report being completed by a Tribal Council receiving funding on behalf of two or more First Nation communities?	Indicate whether (Yes/No) this report is being completed by a tribal council receiving funding on behalf of two or more First Nation communities.
If "Yes", provide the following: Tribal Council Name Tribal Council Number	If this report is being completed by a tribal council, provide the tribal council name and recipient number. Note: Tribal councils completing this report must submit a report for each community they represent.
Identification	
Recipient Name	The name of the recipient community for which the form is being completed.
Recipient Number	The number assigned by the department for funding purposes. If it is unclear what the number is, then leave this field blank.
Fiscal Year	The upcoming fiscal year for which funding is being sought. Select from the drop list.

Field	Definition
Mailing Address (Number/Street/Apartment/P.O.Box) Province/Territory Postal Code Telephone Number Facsimile Number Email Address	The mailing address of the First Nation Community or tribal council completing the form. - A valid postal code is in the format: A#A#A#. - A valid telephone / facsimile number includes a 3-digit area code in the format ###-###-####. - A valid email address in upper or lower case in the format a@a.a.
City/Town	The city or town of the First Nation community or tribal council completing the form.
Province/Territory	The Province/Territory of First Nation community or tribal council completing the form.
Postal Code	The postal code of First Nation community or tribal council completing the form.
Telephone Number	The telephone number of First Nation community or tribal council completing the form.
Facsimile Number	The facsimile number of First Nation community or tribal council completing the form.
Email Address	The email address of First Nation community or tribal council completing the form.
Economic Development Governance	
Does the community have an economic development corporation?	Indicate whether (Yes/No) the community has an economic development corporation.
Community's Economic Development System	Indicate the community's economic development governance system: <ul style="list-style-type: none"> • Separate from Chief and Council • Part of Council Operations • Other (Specify)
Economic Development Services	
Does the community have someone identified to provide economic development services?	Indicate whether (Yes/No) the community has someone identified to provide economic development services.
If "No", economic development services are provided by:	<ul style="list-style-type: none"> • Economic Development Officer • Contracted Services • Tribal Council • Other (Specify)
Rationale for how economic development services are provided to the First Nation	Provide a rationale on how economic development services are provided to the First Nation community.

Field	Definition
If “Yes”, provide the following:	Provide the following of the person identified as providing economic development services to the community: <ul style="list-style-type: none"> • Given Name • Family Name • Title • Work Telephone Number • Work Mobile Number • Work Email Address
Percentage of time this person devotes to providing economic development services:	Select the approximate percentage of time this person devotes to providing economic development services to the community: <ul style="list-style-type: none"> • 100% • 75% • 50% • 25%
Other position(s), if any, this person holds within the First Nation:	As some individuals hold several positions within the operations of a community please identify if any, the other positions that this individual holds within the First Nation community: <ul style="list-style-type: none"> • Chief • Councillor • Land Manager • Environmental Manager • Other (Specify)
Number of years employed in this position	Indicate the number of years this individual has been employed in this position.
Number of years of economic development experience	Indicate the number of years of economic development experience this individual has, either in this community or while employed elsewhere.
Do qualifications include education specific to economic development?	Indicate whether (Yes/No/Unsure) the qualifications of this individual includes education specific to economic development.
If “Yes”, specify their education.	Briefly indicate the types and level of education attained by the individual identified as providing economic development services to the community.
Service Organizations	
Service Organizations	Select the organizations whose services have been used (if applicable): <ul style="list-style-type: none"> • CANDO - Council for the Advancement of Native Development Officers • FNQLEDC - First Nations of Quebec and Labrador Economic Development Commission • CESO - Canadian Executive Service Organization
CANDO Services	Select the CANDO services used (if applicable): <ul style="list-style-type: none"> • Certification • Training and Education • Conferences • Mentorship

Field	Definition
Professional Certifications	Select the professional certifications of the individual providing economic development services (if applicable): <ul style="list-style-type: none"> • CANDO - TAED (Technician Aboriginal Economic Developer) Certification • CANDO - PAED (Professional Aboriginal Economic Developer) Certification • Other National Certification • Other Regional Certification
Community Economy	
List the top three sectors of employment for on-reserve community members	To the best of your knowledge, indicate which sectors provide the most employment for on-reserve community members.
N° of community businesses owned / operated by the community	To the best of your knowledge, indicate how many community businesses are owned and/or operated by the First Nation. This should also include those owned and run by the economic development corporation.
N° of community members employed by band owned / operated businesses	To the best of your knowledge, indicate how many community members are employed by band owned and/or operated businesses.
Planning	
Economic Development	
The community has a strategic economic development plan in place that guides communities?	Indicate whether (Yes/No) the community developed a plan which provides guidance on how economic development will take place.
If “Yes”, when was the planned completed? (YYYYMDD)	Indicate the date when the plan was completed in the format (Year/Month/Day).
The plan is part of a larger community plan such as a land use plan or comprehensive community plan?	As some plans are often part of a broader plan, indicate whether (Yes/No) this is the case.
How often is the plan updated (in years)?	Indicate if the community updates its economic development plan on a periodic basis. Select from the drop list how often the plan is updated (in years).
The plan is used to drive the community’s economic activity decisions?	Indicate whether (Yes/No) the plan is actually used when making economic development decisions.
If “No”, is the community interested in developing an economic development plan?	Indicate whether (Yes/No/Unsure) the community would be interested in developing one.
Land Use	
The community has a land use plan?	Indicate whether (Yes/No) the community developed a plan which provides guidance for land use within the community.

Field	Definition
If "Yes", indicate when the plan was completed? (YYYYMMDD)	Indicate when the plan was completed in the format (Year/Month/Day).
If "No", is the community interested in developing a land use plan?	Indicate whether (Yes/No/Unsure) the community would be interested in developing a land use plan.
Environmental Sustainability	
The community has an environmental sustainability plan?	Indicate whether (Yes/No) if the community has an environmental sustainability plan.
If "Yes", when was the planned completed? (YYYYMMDD)	Indicate the date when the plan was completed in the format (Year/Month/Day).
If "No", is the community interested in developing an environmental sustainability plan?	Indicate whether (Yes/No/Unsure) the community is interested in developing an environmental sustainability plan?
Waste Management	
The community has a waste management plan?	Indicate whether (Yes/No) the community has a waste management plan?
If "Yes", when was the plan completed? (YYYYMMDD)	Indicate the date when the plan was completed in the format (Year/Month/Day).
If "No", is the community interested in developing a waste management plan?	Indicate whether (Yes/No/Unsure) the community is interested in developing a waste management plan?
Economic Development Activities Completed (or Being Completed) - Current Fiscal Year	
Program Objective	<p>Indicate the program objectives of the activities that relate to the four program objectives:</p> <ul style="list-style-type: none"> • Community Economic Development Planning • Capacity Development • Proposal Development • Economic Development Activities <p>Only fill out the sections that you plan to work on this fiscal year.</p>
Activities Description	Provide a brief description of the activities that relate to the program objectives. Rank these objectives from the list (1 to 4).
Budget (\$)	Identify the budget (\$) for each of these objectives and the total expenditure.
Economic Development Activities Planned (Next Fiscal Year)	
Program Objective	<p>Indicate the program objectives of your planned activities that relate to the four program objectives:</p> <ul style="list-style-type: none"> • Community Economic Development Planning • Capacity Development • Proposal Development • Economic Development Activities <p>Only fill out the sections that are to be worked on in the next fiscal year.</p>

Field	Definition
Planned Activities Description	Provide a brief description of the planned activities that relate to the program objectives: Rank these objectives from the list (1 to 4).
Planned Budget (\$)	Identify the planned budget (\$) for each of these objectives and the total planned expenditure.
Factors Impacting Community Economic Development	
What would you attribute to having the greatest positive impact on the development of your community's economy?	Indicate what would be attributed to having the greatest positive impact on the development of the community's economy.
Has CIRNAC or its programs or initiatives been instrumental in your community's efforts?	Indicate if CIRNAC or its programs or initiatives have been instrumental in the community's efforts.
What is considered to be the greatest challenges or needs in order to develop the community's economy?	Indicate what would be considered to be the greatest challenges or needs in order to develop the community's economy.
How could CIRNAC and its programs help the community overcome these challenges?	Indicate how CIRNAC and its programs could help the community overcome these challenges.
Declaration	
Given Name Family Name Title Date (YYYYMMDD)	The given name, family name and position title of the person authorized by the First Nation who can verify the land management information in Section C is accurate, and the date on which it was completed. Dates are in the format of (Year/Month/Day).