



FAMILY VIOLENCE SHELTER AND PREVENTION PROJECT ANNUAL REPORT

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Section 1 (to be completed by Prevention Project funding recipients)

1(a) Identification

Recipient Name	Recipient Number
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Prevention Project Contact

Given Name	Family Name	Title
Telephone Number	Facsimile Number	Email Address

1(b) Prevention Project Information (for multiple projects, click on "Add a Prevention Project" button to create additional reports)

Prevention Project

The Prevention Project was delivered: On Reserve Off Reserve

Prevention Project Name

Description of the activity that was delivered with Indigenous Services Canada Prevention Project funding (maximum 150 words)

1(c) Community Plan

Is this Prevention Project linked to a broader community plan/community priority? Yes No

If Yes, list the community planning document/projects that the Prevention Project is linked to.
If No, identify the priority(ies) being addressed.

1(d) Prevention Project Cost

Item	Amount (\$)
Equipment and Supplies	
Information, Documents, Web	
Facility Rentals	
Travel	
Professional Fees (Facilitator/Trainer)	
Administration Costs	
Salaries/Wages	
Other (Specify)	
Total Prevention Project Cost	



1(e) Prevention Activities Delivery Method

	Number of Sessions	Number of Women	Number of Men	Number of Girls (aged 0-17 years)	Number of Boys (aged 0-17 years)	Total Number of Participants All Sessions
Seminar/Workshop						
Healing Circle						
Cultural Camp						
Traditional Healing						
Elder Teaching						
Other						

Specify Other

1(f) Measuring Project Success

Prevention Project results and achievements in terms of expected results (brief description)

Declaration

The information provided is accurate to the best of my knowledge.

Given Name		Family Name	
Title			Date (YYYYMMDD)



Section 2 (to be completed by Shelter funding recipients)

2(a) Identification

Recipient Name	Recipient Number
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Shelter Contact

Given Name	Family Name	Title
Telephone Number	Facsimile Number	Email Address

Shelter Information

Shelter Name

2(b) Indigenous Services Canada Funded Shelter Expenditures

Item	Amount (\$)
Salaries and staff benefits	
Professional development, including:	
Membership and conference fees	
Tutoring functions (e.g. online training, other professional development opportunities)	
Board/committee operations	
Direct client costs:	
Food	
Bedding, towels, soaps	
Personal incidentals (e.g. clothes, diapers)	
Transportation to and from shelter	
Operations, minor maintenance, minor repairs:	
Minor repairs (e.g. fencing, floors)	
Utilities (garbage and snow removal)	
Appliances, furniture, equipment	
Computer and internet access	
Library and resources	
Off hour emergency services	
Security (fences, cameras, file cabinets)	
Client needs assessments	
Data collection	
Post shelter arrangements and referrals	
Administration costs (maximum 15%)	
Staff travel and/or transportation	
Costs for training forums, workshops, outreach, awareness (including instructional and information materials)	
Recruitment costs	
Professional/paraprofessional fees	
Legal services fees and costs	
Insurance	
Total Shelter Expenditures	



2(c) Shelter Services

Main Shelter Services Offered

Most important service

Second most important service

Third most important service

Fourth most important service

Fifth most important service

2(d) Results and Challenges

Shelter activities results, accomplishments and challenges in terms of need, activities and expected results

2(e) Shelter Staff

Number

Full time staff

Volunteers

Other (specify)

2(f) Shelter Use

Number

Communities served

Bed nights

Crisis calls received

Women/families voluntarily accessing the shelter

Cases referred to the shelter

Types of services available to male victims of family violence

Types of services available to victims of human trafficking

2(g) Shelter Clientele

Number

Indigenous women served (First Nation, Métis or Inuit) ordinarily resident **ON** reserve

Indigenous women served (First Nation, Inuit or Métis) living **OFF** reserve

Non-Indigenous women served living **ON** or **OFF** reserve

Total number of women served

Clients turned away

2(h) Women Served, by Age

Number

18 to 24 years old

25 to 34 years old

35 to 50 years old

51 years old and over

Unknown age

2(i) Children Served

Number

Girls - 0 to 17 years old

Boys - 0 to 17 years old



2(j) Shelter Stays, by Length and Frequency	Number
Shelter stay length - 1 to 6 days	
Shelter stay length - 7 to 13 days	
Shelter stay length - 14 to 20 days	
Shelter stay length - 21 to 28 days	
Shelter stay length - 29 days or more	
Shelter stay frequency (recurrence rates) - No previous stays in the last 12 months	
Shelter stay frequency (recurrence rates) - 1 previous stay in the last 12 months	
Shelter stay frequency (recurrence rates) - 2 to 3 previous stay in the last 12 months	
Shelter stay frequency (recurrence rates) - Unknown	

2(k) Additional Information (optional)
Additional shelter initiatives and activities not otherwise included in report

2(l) Shelter Prevention Project
Complete Section 1 if the shelter received additional funding for Prevention Projects.

Declaration

The information provided is accurate to the best of my knowledge.

Given Name	Family Name
Title	Date (YYYYMMDD)