

PROJECT OR WORK PLAN FUNDING APPLICATION

PAW Number/Fiscal Year:
638262 (2019-2020)

Purpose:

First Nations or Organizations seeking funding under the Professional and Institutional Development Program are required to provide a project proposal or work plan that indicates all activities to be undertaken and expected results and outlines the proposed budget for governance capacity development activities.

Due Date:

Due date will be communicated through call letter.

Field Definitions:

Field	Definition
Identification	
Recipient Name	The name of the Band applying for the grant and/or contribution(s) as per the legal name that will appear on the funding agreement.
Recipient Number	The attribution number for the band as shown in the Department's Financial Management Manual (Crown-Indigenous Relations and Northern Affairs Canada (CIRNAC)/Indigenous Services Canada (ISC) internal use).
Contact	
Given Name Family Name Title Telephone Number Email Address	The given name, family name, position title, telephone number and email address (if applicable) of the person who can be contacted for further information about the application.
Application Information	
Project or Work Plan Title/Description	Provide the title or a brief description of the proposed project or work plan.
Objectives and Activities Timelines Outcomes and Success Deliverables	A description of the activities for which funding is being requested, sufficient for departmental officials to evaluate the project proposal against program objectives, regional or national considerations, criteria on eligibility and expenditures. Letters of support and/or work plans may also be submitted. A description of the outcome and success of the project or work plan, such as impact at community/organizational level. Indicate any deliverables that will result from the project or work plan.
Budget	The budget related to the project or work plan, including all expenditures and all sources of revenue
Other	Letters of endorsement and/or work plans may be submitted.

Field	Definition
Supporting Documents (if applicable)	
This table allows you to identify the supporting document(s) being submitted and the method of submission.	
Title	Enter the name of the supporting document.
Submission Method	<p>From the drop-down list, select the method by which additional documents will be submitted. The options include:</p> <ul style="list-style-type: none"> - Attachment - Email - Facsimile - Mail - By Hand/Courier <p>If you select 'Attachment' as the submission method, an 'Attach File' button will appear. Selecting this button allows you to select a file that will be attached to the form. After attaching the file you can click on the paper clip icon on the left side of the Adobe application to see the attached file. Once the file is attached, the "Attach File" button changes to "Remove File". To remove the file only, select this button. To clear all fields for a single document and remove the associated file, select the [-] button.</p>
Declaration	
Given Name Family Name Title Date (YYYYMMDD)	The given name, family name and position title of the person who acknowledged the accuracy of the information, and the date on which it was completed. Dates are in the format of Year-Month-Day.