

# LANDS AND ECONOMIC DEVELOPMENT SERVICES PROGRAM (LEDSP) COMMUNITY OPPORTUNITY READINESS PROGRAM (CORP) APPLICATION

## PAW Number/Fiscal Year:

6161886 (2019-2020)

## Purpose:

This application will allow the Crown-Indigenous Relations and Northern Affairs Canada (CIRNAC) regional office to evaluate and prioritize using the criteria outlined below:

- The applicant is an eligible recipient;
- The proposed project meets at least one of the LEDSP or CORP Objectives;
- The proposed project is an eligible project; and
- The requested funds are eligible project costs.

## Due Date:

Contact your CIRNAC [Regional Office](#).

## Field Definitions:

Field	Definition
<b>Section A Program Identification</b>	
Program from which funding is requested	This form is used to request funding from two programs. Select the appropriate one.
Project Name	The project name will be used by the Department to identify the proposed project. Ensure that it is brief and concise.
Application Date (YYYYMMDD)	Provide the date for the application 'Year Month Day'.
<b>Section B Applicant Information</b>	
<b>1. Business Contact Information</b>	
Applicant Name	This would be the legal name of the organization completing this application
Associated First Nation	If the applicant has a direct relationship to one or more First Nations, they should be indicated.
Applicant Eligibility	Select the applicant eligibility type which reflects your organization's type.
<b>Business Contact</b>	
Given Name Family Name Title Mailing Address (Number/Street/Apartment/P.O. Box) City Province Postal Code	The given name, family name and position title of the person who can be contacted for further information about this project; the business mailing address for the project business contact.

Field	Definition
<b>Business Office</b>	
Telephone Number Facsimile Number Email Address	The contact details for the project business contact. A valid telephone or facsimile number includes the 3 digit area code in the format ###-###-####. A valid email address may be in upper or lower case in the format a@a.a.
<b>2. Summary of Previous Funding</b> (in relation to this project)	
If this project is a continuation of a previously funded project, provide details of the project and funding received.	In some cases a project may be a continuation or subsequent phase of a project which has already received funding by CIRNAC. Indicate the CIRNAC program, fiscal year, amount and project name.
<b>Section C Project Information</b>	
<b>1. Project Description</b>	
Describe your project.	This should be a clear and relatively brief description of the project and why this project is being considered. It should include location, comments on industry and market studies and summarize attached relevant materials (feasibility study, business plan, etc.).
How does the project meet your community or representative organization's priorities?	As identified in any of the following plans: Land Use Plan, Strategic Economic Development Plan, Environmental Management Plan, Community Profile Report, Comprehensive Community Plan or other organizational strategic plan.
<b>2. Project Activities and Deliverables</b>	
Key Activities	These should be concise activities or steps required for completion of the project
Description	Summarize in limited detail what the activity entails.
Start Date (YYYYMMDD) End Date (YYYYMMDD)	The expected start and end dates of the project in the format of 'Year Month Day'.
Expected Deliverables	The deliverables could be tangible items such as reports, certificates of completion, agreements, etc.
<b>3. Project Costs</b>	
Amount (\$)	Use the following categories for the project costs. It is not necessary to include decimal places. <ul style="list-style-type: none"> <li>• Professional and Technical Services</li> <li>• Other Personal Services</li> <li>• Meetings</li> <li>• Communications</li> <li>• Training Delivery and Trainee Costs</li> <li>• Work Experience Initiatives</li> <li>• Economic Infrastructure</li> <li>• Salaries and Wages</li> <li>• Travel</li> </ul>

Field	Definition
	<ul style="list-style-type: none"> <li>• Overhead</li> <li>• Minor Machinery and Equipment</li> <li>• Capital (Equity)</li> <li>• Other</li> </ul> Total Costs (calculated automatically)
Cost Breakdown	If there is additional detail in explaining the usage of the funds this should be outlined here.
Quotes/estimates attached?	The accuracy of the financial figures is important for determining funding. Quotes and estimates are valuable when the costs may be incurred by a third party.
<b>4. Project Financing</b>	
Amount (\$)	This is the amount of funding expected from the identified source. <ul style="list-style-type: none"> <li>• First Nation</li> <li>• Partner</li> <li>• Debt</li> <li>• Indigenous and Northern Affairs Canada</li> <li>• Other Federal/Provincial</li> <li>• Other</li> </ul> Total Financing (calculated automatically)
Funding Approved?	Indicate whether this funding is approved or confirmed from the source.
Status and Nature of Funding Approval	This should provide details into the funds including any conditions for the funding and how likely it is that the identified funding will be provided.
<b>5. Project Cash Flow</b>	
Cash Flow Requirements by Month	Provide the expected cash flow needs for each relevant month of the project. <ul style="list-style-type: none"> <li>• Q1: April, May, June</li> <li>• Q2: July, August, September</li> <li>• Q3: October, November, December</li> <li>• Q4: January, February, March</li> </ul> Q1, Q2, Q3, Q4 totals calculated automatically
<b>6. Project Management</b>	
Who	This should be the name of a person or company providing management services to the project.
Project Role	The roles and responsibilities of the person or organization providing the service.
Activities	Describe generally which activities the identified person or organization will be performing.
Supporting Documents Attached?	The supporting documents could include the professional credentials and experience of the person or organization providing the service.
<b>7. Community Benefits and Other Benefits</b>	

Field	Definition
Describe the expected benefits (or end results) that this project hopes to achieve in the short, medium and long-term.	The benefits should be specific in nature.
Provide examples of how these benefits will be measured (if applicable).	If the benefits are measurable in the short term they may show be identified as items to be measured in the final report of the project.
<b>8. Land and Environmental</b>	
Will this project be located on First Nation reserve land? Yes/No	The applicability of environmental laws may be different depending if a project will happen on reserve or not.
Identify the location (Reserve name or project location).	Provide as accurate a description for the location of the project. This could include the reserve name but could also include more specific addresses, street intersections, or GPS coordinates.
Describe the land tenure required by the project.	<p>Contact the regional office if there is uncertainty as to what land tenure might be required for the project.</p> <ul style="list-style-type: none"> <li>• Ownership</li> <li>• Permit</li> <li>• Lease</li> <li>• License</li> <li>• Certificate of Possession</li> <li>• Other (Specify)</li> </ul>
Provide information on the status or next steps for acquiring land tenure	Contact the regional office if there is uncertainty as to what land tenure might be required for the project.
Will the project be subject to a federal environmental assessment by the Canadian Environmental Assessment Agency, Canadian Nuclear Safety Commission or National Energy Board? Yes/No	If a federal environmental assessment is required for project as outlined in the Schedule of the Regulations Designating Physical Activities (e.g., large hydroelectric projects, oil refineries, metal mines, and interprovincial pipelines, etc), the proponent should be referred to the Canadian Environmental Assessment Agency.
If not, does CIRNAC's Environmental Review Process apply? Yes/No	<p>If the project is:</p> <ol style="list-style-type: none"> <li>1. on federal lands;</li> <li>2. a physical activity (e.g., construction, modification, operation, or decommissioning); and</li> <li>3. related to a physical work (e.g., a structure with a defined area and local permanence),</li> </ol> <p>CIRNAC's Environmental Review Process may apply. Consult with the regional environment unit for further information.</p>
Provide other significant and relevant information not provided elsewhere.	
Describe key regulations and approval requirements that affect the development or operation of the project; describe the status of securing approvals, and outline measures that will address key regulations and approval	Based on the type of project these regulations could be federal, provincial, municipal environmental or land regulations.

Field	Definition
requirements.	

**Section D Supporting Documents** (if applicable)

This table allows you to identify the supporting document(s) being submitted and the method of submission.

Title	Enter the name of the supporting document.
Submission Method	<p>From the drop-down list, select the method by which additional documents will be submitted. The options include:</p> <ul style="list-style-type: none"> <li>- Attachment</li> <li>- Email</li> <li>- Facsimile</li> <li>- Mail</li> <li>- By Hand/Courier</li> </ul> <p>If you select 'Attachment' as the submission method, an 'Attach File' button will appear. Selecting this button allows you to select a file that will be attached to the form. After attaching the file you can click on the paper clip icon on the left side of the Adobe application to see the attached file. Once the file is attached, the "Attach File" button changes to "Remove File". To remove the file only, select this button. To clear all fields for a single document and remove the associated file, select the [-] button.</p>
BCR Required Attached? Yes/No	For some projects put forth by First Nations a Band Council Resolution may be required to demonstrate the commitment to a project.

**Section E Declaration**

Given Name Family Name Title Date (YYYYMMDD)	The given name, family name and position title of the person who acknowledged the accuracy of the information, and the date on which it was completed. Dates are in the format of 'Year Month Day'.
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