

DISABILITIES INITIATIVE FUNDING APPLICATION

PAW Number/Fiscal Year:

5664839 (2019-2020)

Purpose:

This is an application form for Indigenous Services Canada (ISC) approval of Disabilities Initiative funding.

Due Date:

As applicable, prior to consideration for funding; contact your ISC Regional Office for details.

Field Definitions:

Field	Definition
Section 1: Identification	
Applicant Name	The official and legal name of a given administering First Nation or agency, or other organization that is seeking funding under this authority.
Region	From the drop-down list, select the Indigenous Services Canada region to which this report is being submitted.
Start Date (YYYYMMDD)	The scheduled start date of the initiative, in the format 'Year Month Day'.
End Date (YYYYMMDD)	The scheduled completion date of the initiative, in the format 'Year Month Day'.
Contact	
Given Name Family Name Title Mailing Address (Number/Street/Apartment/P.O. Box) City Province/Territory Postal Code Telephone Number Extension Facsimile Number Email Address	The name and contact information of the individual responsible for receiving funding on behalf of the applicant First Nation or organization..

Annex A: Project Proposal Cover Page

Attach a project proposal cover page, maximum five (5) pages. Use each screening criteria subject as a heading and provide a description. Failure to provide information for each criterion could result in the application being rejected from the process. Applicants will not be solicited for incomplete or missing information. Refer to the application instructions and the Guide to the Disabilities Initiative Application and Approval Process for further clarification. The Guide to the Disabilities Initiative can be obtained from your regional Indigenous Services Canada office.

Field	Definition
Project Proposal Cover Page	<p>Respond to each of the following screening criteria subjects:</p> <ol style="list-style-type: none"> 1. Identify the issue(s) and need; 2. Describe the project and objectives; 3. Describe the implementation plan, including dates, deliverables, and activities; 4. Identify the potential barriers to implementing your project. For each barrier, identify your proposed corrective measure(s); 5. Describe the anticipated short and long term results and outcomes; 6. Describe how project outcomes will be measured and evaluated.

Section 2: Financial Summary

Annex B: Project Proposal Expenditures

<p>Provide a detailed project proposal budget schedule, broken down by:</p> <ul style="list-style-type: none"> - Activity - Objective - Forecasted Expenditure. 	<p>Complete the detailed project budget schedule, linking each forecasted expenditure item to the corresponding project activity and outcome.</p> <p>Forecast expenditure refers to the amount planned to be spent on each expenditure item.</p> <p>To add more activities, click on “[+] Add expenditure item”.</p> <p>Note: Administration costs must not exceed 15% of the total project costs.</p> <p>Illustrative examples could include the following:</p> <ul style="list-style-type: none"> - Activity, “salary for one full-time staff member.” - Objective, “Conduct community outreach activities.” - Forecasted Expenditure, “\$45,000.” <p>Or</p> <ul style="list-style-type: none"> - Activity, “Facility rental.” - Objective, “Host workshop.” - Forecasted Expenditure, “\$700.”
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<p>Total Amount of Funding Requested from ISC’s Disabilities Initiative</p>	<p>The full amount of funding requested for the project from Indigenous Services Canada’s Disabilities Initiative.</p> <p>If submitting electronically, this field is automatically calculated.</p>
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Section 3: Project Context

<p>List all the partners (funding and/or collaboration) who will be involved in the delivery of this project.</p>	<p>Indicate all the partners who will provide funding and/or collaborate (in-kind contributions) to the delivery of the project, such as federal, provincial, municipal, community, agencies/organizations, charities, etc., and provide a brief description of their involvement.</p> <p>To add more partners, click on “[+] Add a partner.”</p>
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Field	Definition
Project Objective(s)	Identify the objective of the project by checking the appropriate box. If the project covers more than one activity area, check all appropriate activity areas: <ul style="list-style-type: none"> - Sample Survey or the Incidence and Nature of Disabilities On-Reserve - Navigator Services - Advocacy Public Education and Awareness - Other
Anticipated Number of Individuals to be Reached	Total number of individuals to be reached by the project (approximate number is acceptable).
Target Group(s)	Check the group to be reached. If the project intends to reach more than one group, check all appropriate target groups: <ul style="list-style-type: none"> - Women - Men - Elders, female - Elders, male - Children - Youth - Caregivers - Professionals - Individuals and families with disabilities - Other <p>Children = 0-12; Youth = 13-21; Elder = 55+</p>

Supporting Documents (if applicable)

This table allows you to identify the supporting document(s) being submitted and the method of submission.

Title	Enter the title of the supporting document.
Submission Method	From the drop-down list, select the method by which additional documents will be submitted. The options include: <ul style="list-style-type: none"> - Attachment - Email - Facsimile - Mail - By Hand/Courier If you select 'Attachment' as the submission method, an 'Attach File' button will appear. Selecting this button allows you to select a file that will be attached to the form. After attaching the file you can click on the paper clip icon on the left side of the Adobe application to see the attached file. Once the file is attached, the "Attach File" button changes to "Remove File". To remove the file only, select this button. To clear all fields for a single document and remove the associated file, select the [-] button.

Field	Definition
Declaration	
Given Name Family Name Title Date (YYYYMMDD)	The given name, family name and position title of the person who acknowledged the accuracy of the information, and the date on which it was completed. Dates are in the format of 'Year Month Day'